

The Arts & Sciences Senate meets on Monday, November 15 at 3:30 PM in the Javits Room of the Library.

Tentative Agenda  
Arts & Sciences Senate  
November 15, 2004

- I. Approval of tentative agenda
- II. Approval of minutes from October 18, 2004
- III. Report from the President of the Senate
- IV. Report from the Dean of Arts and Sciences (J. Staros)
- V. Report of the Academic Judiciary Committee (J. Shea)
- V. Other Old Business
- VI. Other New Business

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Arts and Sciences Senate Meeting  
Minutes of October 18, 2004

I. Approval of tentative agenda

Fred Walter called the meeting to order at 3:30 PM and announced that a new item—a report and vote on Department Review procedures—would be added to the agenda.

II. Approval of minutes from September 20, 2004

The minutes were approved and seconded after the suggestion of correction to one typographical error.

III. Update on Senate Membership

Fred Walter announced that there was still no Vice President of the A&S Senate, and that 12 Senator positions still needed to be filled.

IV. Report of the Committee on Academic Standing and Appeals (N. Hollingsworth)

Nancy Hollingsworth delivered a report on the Academic Standing and Appeals Committee. There was some discussion of CASA's role and responsibilities and identification of Cliff Huffman as the executive officer responsible for accepting and rejecting the committee's suggestions on reinstatements, late withdrawal requests, and petition for readmission by students. She reported that the committee had met 11 times last year and reviewed 104 petitions for late withdrawal and 53 reinstatement requests. 29 of the reinstatement requests were denied. She reviewed the committee guidelines for reinstatement. Students who are reinstated have two semesters to get their GPA above the minimum, and emphasis is placed upon whether the student can identify and correct the problem that caused them to be dropped. Of the late withdrawal requests, 20 were approved, 22 were dropped, and 8 were tabled. Nancy explained that one of the primary reasons for requests being denied approval was a lack of proper documentation (for example, for medical problems). She also explained that professors do not have the authority to endorse a student's late withdrawal and so they should be cautious of what they promise to students. After 10 consecutive semesters away from the University, a student can petition for Academic Renewal (beginning completely over with a new academic record). She suggested that anyone seeking to help a student petition for late withdrawal or other CASA matters should urge them to consult Academic Advising for advice and assistance filling out the proper forms and gathering documentation.

Some discussion ensued about the numbers of appeals that had been upheld by the Assistant Provost for Undergraduate Affairs after they had been denied by CASA. Nancy agreed to investigate how many of the total petitions that had been rejected and appealed to Donna DiDonato had been overturned. Fred Walter suggested that CASA review the Academic Judiciary Committee website, which has procedural guidelines, as a possible model for a similar online guideline for CASA. The Senate accepted the Report unanimously.



## V. Report on Department Reviews (F. Walter)

Fred Walter read a copy of an e-mail memo from Joseph Auner, Associate Provost and Professor of Music, which announced that five department reviews in A&S would take place this year. Fred inquired as to the role of the A&S President at these reviews, since there are representatives from the Undergraduate Council at them. Joan Kuchner suggested that she thought representation would be a good idea since the review committee is a part of the University Senate. She said that we have better understanding of our programs and that often more professionals were represented on these committees than faculty. She also argued that if such representation from A&S was not important, as had been argued in the past, why was there so much argument against it? She suggested that a member of the A&S Executive Senate should offer representation in these committees. Andrea Tyree opposed having Senate representation at all these reviews. Joan said that the role of the Senator would be more to offer background information at meetings before and after the review than to actually participate in the review process. Joan proposed a vote: if outside reviewers are meeting with representatives of government structure, do we want to participate? An informal vote was non-conclusive and further discussion was held. Bob Kerber, who had once participated in such a review, said that senators only read the self-study of the department, raised questions to the visiting committee on behalf of the university community. Fred Walter suggested that if Senators did participate, it would be on a volunteer basis from adjacent disciplines (members of the reviewed departments cannot participate). Another informal vote was cast and the results were 11 yes, 3 no, and 2 undecided. Fred Walter said during his next inquiry into this matter, he will say that we would like representation. Andrea Tyree suggested that some effort be made to find representatives acceptable to the department members, and Joan suggested that confidentiality be emphasized.

## VI. Other Old Business (F. Walter)

There was no further old business.

## VII. Other New Business (F. Walter)

Fred Walter reported Dean Staros' visit to the Senate next month, and Dean Conover's in February or April 2005. He reported that the University Senate had met with the Provost on the acquisition of Southampton College.

Of the proposed Stony Brook University College of Fine and Performing Arts, he reported it is still in the rumor stages. The Provost said he knew nothing of it, and nobody in authority had reported anything conclusive. Further discussion was suggested to either rest the rumor or take preemptive action if needed.

Fred reported that the College of Business was decided to participate in the Engineering and Applied Sciences Senate instead of Arts and Sciences, a decision made at the Dean's level, and not Arts and Sciences as previously thought. Some discussion ensued with various members suggesting that this should have been a faculty and not an administrative decision. Fred said he will report this feedback to the Dean and to the University Senate for further clarification.

On Undergraduate Assessment, it was reported that Candace DeRussy had resigned from the SUNY Academic Standards Committee.

It was reported that the A&S Curriculum Committee will be working with the USB 101 Coordinating Council on course proposals for this course. It was not yet clear what the procedure would be for USB 102.

The meeting was adjourned by Fred Walter at 4:40 PM and unanimously seconded.

Minutes submitted by Cynthia Davidson, A&S secretary



## **2003-2004 Report of the Academic Judiciary Committee to the College of Arts and Sciences Senate**

Submitted by John Shea, Chair, and Maria Doelger, Executive Officer, CAS Senate Academic Judiciary

Summary of Cases Brought to the Academic Judiciary 2003-2004 (as of Friday, October 29, at 3:00pm).

203 accusations were reported in the College of Arts & Sciences and Marine Sciences to the AJC during the 2003-2004 academic year. While this is down from the high of 258 the previous year, it is the second highest number overall. Appeals were up to a full 40% of accusations (80 appeals were filed), as opposed to the recent average of 25-30%. Of the cases which were brought before a hearing board, 53 resulted in a guilty finding, 12 resulted in a not guilty finding, and 15 cases are still awaiting hearings as of 10/27/04. [There is also 1 case pending from 02-03. The student is out of the country.] There were a record number of accusations (23) involving students accused of multiple instances of dishonesty. 15 cases resulted in suspension and 4 resulted in expulsion.

### A breakdown of the types of offenses:

Internet Plagiarism	107
Copying	24
Collaboration	23
Print Plagiarism	21
Falsification/Fabrication of Data	13
Crib Sheet	6
Cell Phone	4
Forgery	3
"Ringer"	1
Same Paper Submitted	1

### 2003-2004 Executive Officer Activities

- Efforts to educate students regarding academic integrity issues over the past year have included presentations to student groups, TA training sessions, varsity athletic teams, and SBU 101 sections.
- Stony Brook faculty and students participated in a survey regarding their attitudes and behaviors regarding academic dishonesty and the results were presented to the Chairs' Forum last May.
- Training module on academic dishonesty policies and procedures was created for 101 seminar instructors.

